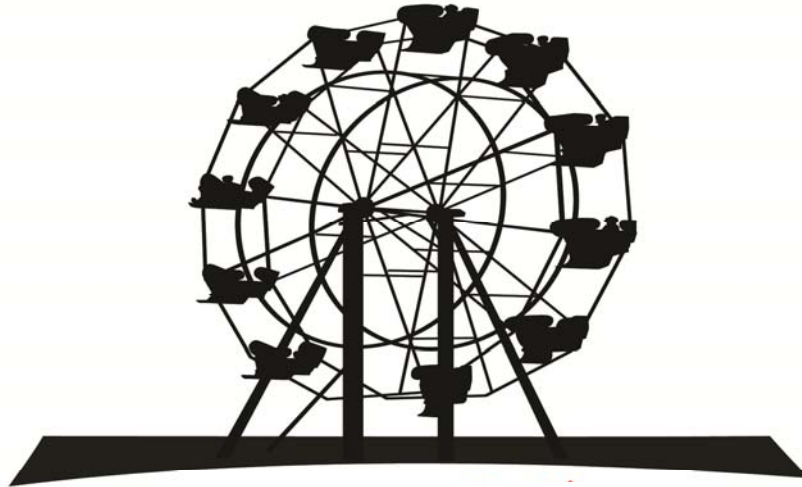


2017 Pinal County Fair Exhibitor Handbook



Pinal County

FAIR

March

Central Arizona Fair Association

Fairground Staff

Your Pinal Fairgrounds and Event Center Staff

Pinal Fairgrounds & Event Center:

Karen Searle, Executive Director

Johnny Reeves, Security

MaryEllen Simmons, Competitive Exhibits

Sara Bryant - Event Coordinator

PINAL FAIRGROUNDS &
Event center
at Eleven Mile Corner

Welcome:

A warm Pinal County welcome to “Arizona’s Biggest Little Fair” one of Pinal County’s greatest traditions. The Pinal County Fair is a five-day accolade to our community’s deep agricultural roots. It is a time for families and friends to celebrate relax and enjoy one another.

The Pinal County Fair 2017 theme “*Family Fun for Everyone*” encompasses the heartbeat of the Fair. We know that you and your family will create wonderful memories that will follow for generations to come. Thank you for letting us provide you with the scrapbook pages for your time spent at the Fair. We know you’ll enjoy the education, entertainment, food and shopping all wrapped up in one great week-long package.

Pinal County Fair General Rules

1. **LIABILITY WAIVER:** All entries are accepted with the understanding that the Pinal County Fairgrounds/Central Arizona Fair Association will not be held responsible for any loss, damage, or injury to any animals exhibited, or to any article of any kind. All animals shall be under the control and direction of the Livestock Committee, but solely at the risk of the exhibitor, who will be responsible for any loss, damage or injury to any person, animals or property occasioned by him, his agents, or by any animal or article owned or exhibited by him, and shall indemnify the Central Arizona Fair Association/Pinal County Fairgrounds against all loss, damages, and liability thus occasioned, including any attorney fees which may be incurred as a result thereof. The submission of any entry form the Fair shall constitute an acceptance by each person signing same of the provision set forth.
2. The Pinal County Fair reserves the final and absolute right to interpret these rules and regulations and arbitrarily settle and determine all matters, questions, and differences in regard thereto, or otherwise arising out of, connected with, or incident to the Fair.
3. The Fair reserves the right to amend or add to these rules, as it, in its judgment, may deem advisable.
4. Any person who violates any of the following or special rules will forfeit all privileges and premiums and be subject to such penalty as the Fair may order.
5. A detachment of deputies will be on duty day and night during the Fair to provide security for the buildings and grounds. The Fair will take all precautions to ensure proper protection and care of the exhibits. Notwithstanding these precautions, the Fair will in no way be responsible for any consequential or other loss, injury, or damage done or occasioned by, or arising from any animal or article exhibited. Exhibitors shall indemnify the Fair or any other officer or employee of the Fair against all legal proceedings in regard thereto. Exhibits and property of every description entered for competition, display, or on the grounds for any other purpose, shall be subject to the control of the Fair; but the owners, themselves, take the risk of exhibiting them. Should the exhibitors require their exhibits to be covered by insurance, they must make arrangements themselves. In no case will the Fair be responsible, in any way, for any loss, damage, or injury, of any character, to any property, article, or person, while same is on the Fairgrounds or at any time or place, nor be liable for any payment for damage, loss, or injury. The Pinal County Fair will not be responsible for any loss, damage, or injury caused by or arising out of strikes, riots, or acts of God.
6. All exhibits will remain in place until the close of the Fair. Release time for all exhibits is indicated in Special Rules, Building Exhibits or Designated Depts. Superintendents, attendants, gatekeepers, and the deputies are instructed to prevent any attempt to remove any exhibit before the hour of release.
7. Competition is defined as a contest for supremacy between two or more products, animals, or articles, owned by separate exhibitors.
8. The Fair reserves the right to reject any exhibit offered if it is objectionable in any way, if it requires an excessive amount of space, or if the capacity of the department has been reached.

ENTRY REQUIREMENTS

1. All applications for competitive exhibits must be made on Official Entry Forms and in accordance with instructions thereon and rules of the Fair Book.
2. Entry forms may be obtained from the Fair Office, Monday through Friday from 10:00 a.m. to 4:00 p.m. and by calling the Fair Office at 520-723-7881. Entry forms may also be accessed by internet at www.pinalfairgrounds.com
3. Official entry forms can be submitted by mail, by fax, by internet or in person. Entry forms must be filled out completely including accurate mailing address, telephone number, birth date, and signature. Mailed entry forms must be postmarked by Monday, March 13, 2017. Mail entry forms to Pinal County Fair, Attn: Competitive Exhibits, PO Box 3110, Casa Grande, AZ 85122. Do not mail entry form to department superintendents. Make checks payable to CAFA (Central Arizona Fair Association). Entry forms may be FAXED to 520-723-7889 by Monday, March 13, 2017. All supporting documents and fee payments must be received within five (5) days of submitting your entry form. Entries will not be considered accepted until all supporting documents and payment has been received. Make checks payable to CAFA (Central Arizona Fair Association). Exhibits maybe entered online at www.pinalfairgrounds.com. Online entries will be accepted thru Monday, March 13, 2017. All supporting documents and fee payments must be received within five (5) days of submitting your entry form. Entries will not be considered accepted until all supporting documents and payment has been received. Make checks payable to CAFA (Central Arizona Fair Association).
4. Upon receipt of Official Entry Form, identification tags will be issued and held in department entered, unless otherwise specified in the Special Rules.
5. All entries are made with the distinct understanding that in no event will the Pinal County Fair become responsible for any loss or damage that may occur to any animal or article. Presentation of entry form shall be deemed acceptance of this risk.
6. Separate entry forms are to be used for each department in which the exhibit participates.
7. When "Entry" is used, it refers to the Entry Form. "Exhibit" refers to animals or articles entered. Exhibits will be rejected unless entry forms have been received on or before closing date specified in each department.
8. All entry forms must be signed by the exhibitor. Entry forms must have exhibitor's age and birth date listed in order to verify sub-class category.
9. All exhibitors are required to make advance entries on official entry forms, as each entry must be processed by the Fair Office prior to the date that exhibits are received. Be sure to list all items you expect to enter. There is no penalty for entering an item that you find you are unable to exhibit, but the deadline cannot be extended and no entries will be accepted after the closing date.

EXHIBITORS

1. Any exhibitor who, for the purpose of defrauding or misrepresentation, makes any fraudulent entry in the name of another exhibitor for the purpose of exhibiting, will be permanently barred from the show or any future participation in any event held in connection with the Pinal County Fair and proof of ownership may be demanded at any time at the discretion of the General Superintendent.
2. Exhibit building will be open to the public daily Wednesday and Thursday from 4:00 p.m. - 9:00 p.m. and Friday and Saturday 10:00 a.m. - 10:00 p.m. Sunday from 10:00 a.m. - 7:00 p.m. In departments other than livestock, exhibits must be uncovered and ready for inspection of visitors during the above hours. Exhibitors of livestock must keep their animals uncovered between the hours of 10:00 a.m. and 5:00 p.m.
3. Exhibitors of livestock must keep neat and clean that part of the barn occupied by them. All litter must be deposited in bins in the livestock area.
4. No attendant or other person will be allowed in show ring unless neatly and properly dressed or in appropriate show uniform.

2017 Pinal County Fair Exhibits Handbook

5. Every exhibit must be adequately marked when brought to the fairgrounds. Exhibitors must remain with their exhibits until Superintendents accept them.
6. Two or more persons in the same family cannot exhibit the same article in the same lot.
7. Under no circumstances will exhibitors be permitted access to display cases.
8. Superintendents will make all assignment of space for exhibits.
9. When exhibit calls for a certain size, quantity, and so forth, it means exactly that.
10. Vehicular traffic, necessary to livestock exhibitors, must enter and use the Northwest gate at designated times.
11. Vehicles will not be allowed on the fairgrounds during the Fair. Exhibitors in livestock who must replenish their feed supply may do so by entering the grounds between 6:00 a.m. and 10:00 a.m. to unload; and then, they must move the vehicle from the fairgrounds to the parking area no later than 10:00 a.m. All unauthorized vehicles on the fairgrounds after 10:00 a.m. will be towed away at the owner's expense.
12. The division and class number of Senior and Junior sections are combined in the livestock departments. PLEASE INDICATE ON YOUR ENTRY FORM WHICH SECTION YOU ARE ENTERING. Exhibitors under 18 years of age must state their age on the entry form.
13. Exhibitors may enter as many exhibits as there are classes in each division, but only two exhibits per class unless stated otherwise in individual departments.
14. The exhibitor is solely responsible for making his entry. Entries improperly classified or identified will not be accepted nor judged; and entry fee will be forfeited. There will be no exceptions.
15. Exhibits may only be entered in the Fair one year, unless it is so stated otherwise. Exception: Livestock.

PREMIUMS

1. The Fair positively will not pay premiums on any article not specifically mentioned in the Fair Book.
2. Judge's Books will be evidence for payment of premiums. Positively no ribbons, tags, or cards are accepted.
3. Check for premiums will be mailed as soon after the Fair as possible. If checks are not received within 90 days, the Fair Secretary should be notified. All checks must be cashed within 60 days after the date of issue.
4. June 15, 2017 is the deadline for reporting any error in premium check or check not having been received by exhibitor. After that date, no changes will be made nor checks issued.

SUPERINTENDENTS

1. It shall be the duty of each Superintendent to inform the Judge(s) of his department of the rules and regulations governing awards and to urge them to read the rules carefully before judging.
2. Each Superintendent is charged with caring for the Judges' Books of his department. He or she must see that all awards are properly entered therein, as it is only upon this record that premiums can be paid. Ribbons and tags are not accepted for payment of awards. He or she must see that the Judges' Books are properly signed.
3. All Judges' Books must be returned to the Fair Office immediately after judging is completed.
4. Each Superintendent is responsible for the final disposal of exhibits in his or her department.
5. A Superintendent may reserve the right to reject any entry which he or she may deem unworthy of exhibition.
6. A Superintendent has the right to divide or combine classes.

7. The Superintendent shall, under no circumstances, allow the Judges' Books to go from their possession, or to be inspected by anyone except authorized personnel, until entries of the Judges' decisions have been made and recorded, the records audited, and closed.

JUDGES AND JUDGING

1. The Judges shall read carefully the general rules and all special rules under the heading of the department or class in which they are to serve; and especially note and mark those rules bearing on the classes to be adjudicated by them. Ignorance of rules is inexcusable with a Judge.

2. Judges must not award prizes to an unworthy exhibit. It is the intention of the management that no premium or distinction of any kind shall be given to any animal or article that is not deserving. This rule must be strictly adhered to whether or not there is competition.

3. Judges shall report to the Superintendent any exhibitors who, in any way, whether in person or by agents or servants, interferes with them and show any disrespect to them during the judging. The Superintendent may, at his or her discretion, demand a proper apology from such exhibitor, or exclude him from further competition. The Fair may withhold from such exhibitor any or all premiums that have been awarded and expel him from further exhibiting at the Fair.

4. The Judges and persons acting as Clerks to the Judges must use special care, after an award has been made, to see that the same is properly entered in the award book, for it is upon this entry that the payment of premiums is made.

5. The Judge, Superintendent, and Clerk recording the awards of the department must sign the award book at the close of each class, immediately after all awards in said class have been made.

6. No person who is an exhibitor can act as Judge, Superintendent, or Clerk in a class in which he or she is showing.

7. If there is any question as to the regularity of an entry, or the right of an animal or article to compete in any lot, the Judge(s) shall report the same immediately to the Superintendent in charge of that department.

8. A faithful observance of all rules governing the exhibit will be required; and when in doubt as to the application or meaning of a rule, the Superintendent in charge shall construe the same. This opinion, when required by either exhibitor or Judge, must be reduced to writing and returned to the Fair Office with the Judges' Books.

9. In judging livestock, the decision of the official veterinarian and judge, as to unsoundness, shall be final.

10. The decision of the Judges shall be final in all cases, except where mistake, fraud, misrepresentation, or collusion, not discovered at the time of award, is apparent. In such cases, the Judge may make a decision or, with his approval, the matter may be referred to the Fair, from whose decision there can be no appeal.

11. Judging will be on the American System. Exhibitors will compete for first, second, and third place in each lot where they are exhibiting; except livestock. Livestock departments have listing of which places will be awarded. Premiums will be paid for on only one first, one second, and one third place in each lot. This does not necessarily mean that there must be a first, second and third, etc., award made if item or article is deemed unworthy.

12. Judges are urged to consider that exhibits, in general, are exhibited by amateurs; and, if their work shows promise in any way, this should be considered in giving that exhibit an award of some kind to encourage the exhibitor to participate again next year, and to strive for better workmanship and higher award.

13. If competition does not justify the prizes for any lot, the Judge(s) have the right to omit such prizes.

PROTEST AND APPEALS

1. All protests from a decision of a Judge must be made to the Fair and filed within thirty-six (36) hours after the award has been made, it being considered that an award is made when the notation of the Judge is entered in the department's Judges' Book.
2. All protests must be made in writing and must be accompanied by a deposit of \$25 in any of the livestock departments and \$10 in any of the other departments which will be forfeited if the protest is not sustained. This deposit is to cover administrative costs in handling the protest. Protest must state plainly cause of complaint or appeal, with specific charges and recital of the facts relied upon on the rule violated, naming witnesses and their addresses to whom proof is to be made.
3. The right of an exhibitor to appeal the decision of a Judge to the Fair will be only when it is charged that the award has been made in violation of the rules governing the exhibit; or when it is charged that the decision of the Judge has been influenced or interfered with by another.
4. No protest or appeal based upon the statement that the Judge(s) are incompetent or have overlooked an animal or article will be considered by the Fair.
5. All questions in dispute or differences not covered by these rules shall be referred to the Fair whose decision shall be final. ****ACCOUNTS PAYABLE **ALL OPEN, 4-H, & FFA EXHIBITORS ALL CHARGES MADE TO ANY VENDOR WILL HAVE TO BE SATISFIED PRIOR TO RELEASE OF ANIMAL OR ENTRY. PROOF OF SATISFIED ACCOUNTS FROM THE VENDOR OR THE FAIRGROUNDS OFFICE MUST BE PRESENTED TO THE DEPARTMENT SUPERINTENDENT.**

Special Rules Building Exhibits

Official Entry Forms Official entry forms can be submitted by mail, by fax, by internet or in person. Entry forms must be filled out completely including accurate mailing address, telephone number, birth date, and signature. Mailed entry forms must be postmarked by Monday, March 13, 2017. Mail entry forms to Pinal County Fair, Attn: Competitive Exhibits, PO Box 3110, Casa Grande, AZ 85122. Do not mail entry form to department superintendents. Make checks payable to CAFA (Central Arizona Fair Association)

Entry forms may be FAXED to 520- 723-7889 by Monday, March 13, 2017. All supporting documents and fee payments must be received within five (5) days of submitting your entry form. Entries will not be considered accepted until all supporting documents and payment has been received.

Make checks payable to CAFA (Central Arizona Fair Association). Exhibits may be entered online at www.pinalfairgrounds.com. Online entries will be accepted thru Monday, March 13, 2017. All supporting documents and fee payments must be received within five (5) days of submitting your entry form. Entries will not be considered accepted until all supporting documents and payment has been received. Make checks payable to CAFA (Central Arizona Fair Association). All exhibitors will be required to make advance registration. We will be unable to take registrations at time of entry. Be sure to list all divisions and classes you expect to enter on your official entry form. Entries will close early if capacity has been reached. Entry forms must contain all information in accordance with the instructions thereon.

IDENTIFICATION TAGS Identification tags (claim checks) will not be mailed to the exhibitor. Upon receiving the entry form, tags will be prepared and held in exhibitor's name in the department entered. On Receiving Day the exhibitor can pick up the tags in the respective departments. Tags will be attached by the Building Superintendent.

RELEASING DATE Exhibits will be released upon presentation of claim check stubs to the Department Superintendent between the hours of 9:00 a.m. and 1:00 p.m. on MONDAY, MARCH 27, 2017. Exhibits not picked up within thirty (30) days will be disposed of.

EXHIBITOR PASSES For those exhibitors who expect to attend the Fair everyday, we will have exhibitor passes available for purchase through the Fair Office. Exhibitor passes will be sold at the following prices: Exhibitors 6 to 18 years of age will pay \$8.00 week long. Exhibitors 19 years of age and over will pay \$15.00 week long. These passes will be attached to the entry form and will be good for the duration of the Fair. Fees for passes must accompany entry form and appropriate place must be marked. These passes WILL NOT BE SOLD at the gate or Fair Office during the Fair. Passes will only be issued through the entry form purchase and issued from your superintendent, on receiving day, or purchased at the Fair Office until TUESDAY, MARCH 21, 2017.

CONDITIONS Only residents of Pinal County and adjoining counties are eligible to enter these departments. Regular winter visitors of Pinal County may also exhibit. The number of entries to be made by one person for competition shall not be limited other than limiting entries to two entries per lot; however, two or more persons from the same family cannot exhibit the same article in the same lot. Premium money will be paid only on two entries per lot. The Fair reserves the right to limit the number of entries made by an exhibitor. This will be done on a first come, first accepted basis. Any return of entries under this rule will be done generally and without discrimination. In all cases the management reserves the right to reject entirely or accept conditionally an application or entry. Exhibitor is responsible for selecting proper division and class. Entries improperly classified will not be judged. Any exhibit found offensive in any way will not be displayed or judged.

LOSS OR DAMAGE

The Fair will not be responsible for loss or damage; but, all possible precautions will be taken to ensure safety of items entered. Insurance, if desired, must be arranged by the exhibitor. EXHIBITORS No exhibit will be accepted unless there is a class and lot covering it as listed in the Fair Book. There will be no exceptions to this rule. Superintendents will make all assignments for space with the exhibits. Every exhibit will be in the charge of the Superintendent who will arrange all exhibits in these departments. EXHIBITORS ARE RESPONSIBLE FOR HAVING THEIR EXHIBITS READY TO BE IDENTIFIED AND TAGGED WHEN THEY ARRIVE AT THE EXHIBIT BUILDING ON RECEIVING DAY!

JUDGING

Judging will be done prior to the opening of the Fair. Judging will not be open to the public or exhibitors. Information on winners will not be given out until the Fair opens. It shall be at the sole discretion of the Judge(s) whether the exhibits are awarded first, second, or third place ribbons and corresponding premium money. If any entries are judged not worthy of a premium, the Judge(s) are instructed not make an award. Exhibitors shall not be permitted in the immediate vicinity of the judging area during judging. The decision of the Judge(s) shall in all cases be final. No exhibitor or person will be allowed, under any circumstances, to interfere with the Judge(s) during their adjudications, or to offer any criticism of an entry or another exhibitor. Any exhibitor who shall attempt to criticize or interfere with them in any such manner, whether verbally or otherwise, shall be excluded immediately from competition. If it is ascertained that any exhibitor has, in an unsportsmanlike and public manner, taken exception to the findings of the Judge(s), the Superintendent may exclude said exhibitor or person from competing for premium or exhibiting on the fairgrounds.

PREMIUM AWARDS

Premiums are as follows, unless otherwise designated:

- 1st Place \$3.00
- 2nd Place \$2.00
- 3rd Place \$1.00

Premiums are paid only from the records of the Judges' Books. Premium ribbons, tags, or cards have no value as to payment. Judge(s) may award a "Best of Class" rosette to outstanding entries. SEE DEPARTMENT ENTERED FOR ANY SPECIAL RULES PERTAINING ONLY TO THAT INDIVIDUAL DEPARTMENT.

Exhibit Building Volunteer Needed!

Exhibit Building Guards are needed during the week of the Fair. A three-hour shift gets you a FREE ALL-DAY ENTRANCE PASS into the Fair. Volunteer Building Guards job description: Maintain order in the exhibit area and protect items from damage or theft. A sign-up sheet will be available at receiving of building exhibits



Special Contest

Ugly Cake Contest

GENERAL RULES AND INFORMATION

1. Ugly Cake Contest Entries will be accepted until March 13, 2017 at the Pinal County Fairgrounds Office or online at www.pinalfairgrounds.com. Entries mailed must be postmarked by March 13, 2017 to: Pinal County Fair, Attn: Ugly Cake Contest, PO Box 3110, Casa Grande, AZ 85122. For questions contact: MaryEllen Simmons at 480-748-9108 or marysim@msn.com. Entry Fee is \$1.00 per cake entered. Make check payable to CAFA (Central Arizona Fair Association).
2. All cakes must be ugly! No pretty or average looking cakes.
3. Cakes can be from your own recipe or package mix. Please no whipped cream frostings and you can have as many layers as you wish.
4. The entire cake and decorations must all be edible. Cakes with nonedible decorations or foreign objects will be DISQUALIFIED!!!
5. Only two (2) entries allowed per person. A separate entry form must be completed for each cake. Copies can be made of the entry form.
6. Cakes must be on disposable containers such as a cardboard or cake round. Only whole cakes will be accepted.
7. Name, address and phone number on bottom of plate not visible.
8. Cakes must be given a Name or Title. Example: "Cow Patty Cake." Cake name/title must be on the plate for all to see.
9. Cakes must be brought to the Fairgrounds on Tuesday, March 15, 2017 from 10:00 a.m. to 5:00 p.m.
10. Judging will take place Tuesday, MARCH 15, 2017, after 5:00 p.m.

1st, 2nd and 3rd Place Winners In Each Age Class for special contest

- 1st Place Blue Ribbon \$25.00
- 2nd Place Red Ribbons \$15.00
- 3rd Place White Ribbons \$10.00

Division 1396 - Professional Culinary Experience

Exhibitors can be professional bakers, cooks or chefs. Any person who sells their product to the public is eligible for entry. Enter this contest using entry form

<u>Class</u>	<u>Description</u>
360	Pastry- please submit 6 pieces of item
361	Cake-please submit half of cake plus one slice
362	Cupcakes- please submit 6 cupcakes
363	Cake Decoration- cake must not be larger than 12" x 12" and does not have to be edible
364	Cookies- please submit 6 cookies
365	Pies- please submit whole pie
366	Fair Themed Cake Decorating Contest- "Farm to Fun" must be edible

DEMONSTRATIONS

There will be an area set aside in the exhibit building for demonstrations. If you would like to participate, please contact MaryEllen Simmons at 480-748-9108 or marysim@msn.com to schedule a date and time to demonstrate your craft. EXAMPLE: Quilting, Needlepoint/counted cross-stitch, Tatting/hardanger, Embroidery, Sewing, Ceramics, Beadwork, Plastic canvas, Woodwork/carved or sawed, Photography, and Fine Arts, technique points, etc. able containers, such as a paper plate, cardboard or cake round.